**REGISTRATION CARD REQUEST FORM (FOR ROAD TAX RENEWAL)**

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| **Dealer** |  |
| **I would like to:****(Please tick)** | 🞎 Collect the registration card Date of collection:🞎 FCC to renew road tax for the vehicle Any other remarks: |
| **Date of Request/****Contact person** |  |
|  | ***For FCC Use Only****Date processed/returned:**Processed by:* |
| **Vehicle No./Last payment date** | **OK** | **NOT OK** | **Payment Amt** | **Renew** **date** | **Remarks** |
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| Total Amt to be paid |  |
| Collect date:Signature: |

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| **Please note to in order to ensure a smooth collection:*** Please ensure that upon renewal of insurance, the amount insured is the amount reflected on this form
* Please fax a collection slip for road tax renewal together with deposit slip and indicate “ROAD TAX RENEWAL” on collection slip
* **For collection at the counter:** If the customer has amount outstanding, ***please present the payment with a FCC collection slip together with this slip at the point of retrieving the registration card from FCC***; the registration card will not be released otherwise
* **For FCC renewal:** If the customer has amount outstanding, please deposit the payment into FCC’s account as soon as possible and **fax the deposit slip together with this form** (Attention to collections)
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